1. How and when to use AutoSum in Excel?

* To use Auto sum, Click the cell below or beside numbers, then press the AutoSum (Σ) button or Alt + = to quickly add them. It is Use for fast total calculations.

2. Shortcut key for AutoSum?

* Alt + = (Windows) , Command + Shift + T (Mac).

3. How to fix a formula that omits adjacent cells?

* To fix a formula that omits adjacent cells , we need to Manually adjust the formula range to include all cells, or remove blanks/non-numeric cells breaking the range.

4. How to select non-adjacent cells?

* To select non-adjacent cells , Hold Ctrl (or Cmd on Mac) and click multiple cells or ranges.

5. What happens if you press Alt + O + C + W?

* It opens the Column Width dialog box to change the width of selected columns.

6. Where is a new row added when right-clicking a row number and choosing Insert?

* A new row is inserted above the selected row.